

School Improvement Team Meeting

July 27, 2015

2:45pm-4:00pm

Present	SIT Team Members	Role/Responsibility	Present	SIT Team Members	Roles/Responsibility
X	Kecia Rogers	Principal	X	Jennifer Umbarger	Support Staff
X	Lance Scott	AP	X	Jennifer Hall	Support Faculty
X	Nicole Bryant	Navigators	XX	Ryan Logan/Lois Hodge	School Counselor
	Diane Moser	Voyagers	X	Charles Robinson/Hope Samuels	Classified Staff Rep.
X	Meghan Leet	Pathfinders		Ty Cox	Parent Rep.
X	Beth Amerto	Pioneers		Ernestine Harris	Parent Rep.
X	Aaron Campbell	Dreamseekers		Sheron Rowland	Parent Rep.
X	Kristy Rowland	Explorers			Parent Rep.
X	Cassie Abels	EC Teacher			Parent Rep.
X	Reneda Cammon	Electives Teacher			Parent Alt Rep.
X	Jill Hall	Leadership PD			

2:45 p.m. – 2:50 p.m. Open Forum

Public Comments

2:50 p.m. - 3:00 p.m. Welcome & Approval of Minutes

Kecia Rogers

Meeting called to order at 2:50pm

Need to firm up parent reps. Rogers will facilitate today. Aaron Campbell moved to approve the meeting minutes and Jennifer Hall seconded the motion. Properly approved by the committee.

3:00 p.m. – 3:30 p.m. Overview of District SIP Template & Process

Jill Hall
Jerry Williamson

SIP documents are available to staff on google docs:
visit: my drive > sit > Rogers-Herr School Improvement Plan. If not in "my drive" you can select "shared with me" and drag it to your drive.

Included in the drive:

Supporting documents- SIP, handbook, bi-laws template, data points, trainings, etc are included.

Actual SIP:

1st sheet- dashboard. Followed by the following tabs at the bottom. Mark complete when done and it will show up in dash board.:

- Cover page
- Mission/goals
- School goals
- 3 mandatory goals- 4th is optional. Each goal has multiple sheets for monitoring.
- School Wellness Plan (Priority Goal 5)- check to affirm we are in compliance. Nothing to be done unless we are funding something to support school wellness.
- Student support checklist (SCIRRT doc needs to be scanned in, Enter PBIS team roster)

- Skip: Title 1, elem to mid transition
- Mid to HS transition plan
- media tech plan
- SIP Approval
- School attendance plan
- Discipline
- Student Mentoring if applicable

Menu is on the right with all sheets from within the SIP.
We can all work on it so it doesn't fall on one person.

Jill Hall Shared district requirements for the 3 goals:

- One school wide achievement goal.
- One goal to close achievement gaps.
- One to address culture and climate.

In addition, she noted we should expect issues- it's a massive document in the works. "growing pains are expected to get it right." Please give feedback to help improve.

Jill Hall allowed for Rogers to ask questions:

Deadline dates: are in the handbook, but they will shift back because of the data release date. An update will be sent.

DPS Central has a leadership and PD calendar available as we transfer from my learning plan to true north. It has an IF, BT, link included.

3:30 p.m. – 3:45 p.m.
3:16pm

Nominations of 2015-2016 Officers

Everyone

No parents are in attendance of the meeting. Tried to determine who the parent reps are. Harris, McMillan, Simpson-Vos would stay on for a 2nd term according to bi-laws, but discussion occurred last year regarding changing it to a one year term. Mr. Cox is unable to attend, but wants to the committee to know that he is still willing to co-chair. Umbarger shared it was decided to we would decide to wait on ALL positions until this meeting due to so many unknowns. Other present staff at that meeting concurs.

Nominations:

- Chair- Umbarger nominated Rowland. Campbell second.
- Co-Chair- Ty Cox (nomination from last year) and Meghan Leet- Nominated by Beth Amerto
- Recorder- Meghan Leet nominated Barbara Amerto
- Alternate Recorder- Jennifer Umbarger nominated herself
- Time Keeper- Aaron Campbell nominated himself
- Alternate Time Keeper-Rogers nominated Lance Scott.

Review of Proposed Meeting Dates – Same Monday as PTA Executive Board Meeting Dates

- 8/3, 8/19, 9/14, 10/19, 11/2, 12/7, 1/11, 2/1, 3/7, 4/4, 5/2 & 6/6
8/19 is a workday. With the dates being pushed back, we could take it out and add another date. Tabled until 8/3 to see how far we get. Hall motioned The rest of the dates are approved. Amerto seconded. Properly approved by committee

Determine Meeting Times

Hall moved for Committee meetings to be held at 2:45pm. Leet seconds. Properly approved by committee.

3:45 p.m. – 3:50 p.m.
3:30pm

Proposed Next Steps

Everyone

- Vote & Election of Officers
- Review of Current By Laws, Membership Responsibilities

& Outline for the Academic Year

- Comprehensive Needs Assessment
- Determine Goals (SMART Goals)
- Select Goal Teams
- What Else?

No one had anything else to add. Hall made a motion to accept the proposed next steps as listed. Leet seconded. Properly approved by the committee.

3:50 p.m. – 4:00 p.m.

3:35pm

Open/New Business

Everyone

Campbell suggested talking about goals, but the committee chose to wait until the Comprehensive Needs Assessment is done.

Robinson made a motion to adjourn. Amerto Seconded. Properly approved by the committee.

Next Meeting

Date: August 3, 2015

Time: 2:45pm

Location: Media Center