

## School Improvement Team Meeting Minutes for October 14, 2013

### Attendance:

X	Michael Fuga	Principal	X	Jenn Aguilar	Support Faculty
X	Lance Scott	Assistant Principal			Classified Staff Rep.
X	Lamont Tindley	Voyager Team			School Counselor
X	Amy Scott	Navigator Team		Kim Broadnax	Parent
X	Glenn Estacio	Pathfinder Team		Monique Hosley-Hyman	Parent
	Amie Pugh	Pioneer Team	X	Birshari Cox	Parent
X	Stacy Palen	Explorer Team	X	Terrence Scarborough	Parent
X	Aaron Campbell	Dreamseeker Team	X	Audra Simpson	Parent
X	Cassie Abels	EC Teacher	X	Francelia Burwell	Parent
X	Brian Yarborough	Electives Teacher		Rachel Blouin	Parent Alternate
X	Jenny Umbarger	Support Faculty			

### Others in attendance:

Anthony White—Administrative Intern

David Stein— Education Partnership Coordinator, Duke Office of Community Affairs

Meeting was called to order at 3:20.

### Welcome and Introductions

Committee members introduced themselves.

### Revisit SIT norms

Snack schedule was passed around and members were asked to sign up.

Upcoming meeting dates were discussed and established as follows: November 18 3:15-4:15, December 9 3:30-4:30, January 13 3:15-4:15. Remainder of dates will be decided upon at a later meeting.

Ms. Cox reviewed the ground rules established at the first meeting.

The committee discussed way to get student voice on the committee and came up with the following suggestions:

- Representative from each team in 6<sup>th</sup> and 7<sup>th</sup> grade, and then the 8<sup>th</sup> grade would have a full officer board
- Need to find a faculty representative to serve as advisor of the student council; Ms. Aguilar volunteered to serve as faculty rep
- Possibly student nomination with faculty endorsement (need to establish requirements)

### Revisit SIT Plan Goals

The committee reviewed the goals on this year's School Improvement Plan. Mr. Fuga shared that scores are scheduled to be released on November 7. Because there were no retests, and due to the renorming of the test, the overall scores are going to be lower—this is not as a result

of the kids getting less intelligent or that the teachers are not teaching. The scores will serve as a data point for the SIP goals.

### **Break-up into SIP Goal Teams**

Committee discussed how to best implement SIP goal teams. Team members should look at goal, look at strategies, and determine what we can feasibly do. Mr. Fuga provided some guiding questions for the sub committees to consider while looking at the assigned goal.

Other items for discussion and school improvement

- Other ideas and capital improvements
- Magnet fair and tour information: Ms. Umbarger will share information with team members via email

Next meeting: November 18, 3:15-4:15

Amy Scott will bring refreshments.

The meeting was adjourned at 4:20.