

School Improvement Team Meeting Minutes for August 12, 2013

Attendance:

X	Michael Fuga	Principal	X	Jenn Aguilar	Support Faculty
X	Lance Scott	Assistant Principal			Classified Staff Rep.
	Lamont Tindley	Voyager Team			School Counselor
X	Amy Scott	Navigator Team	X	Kim Broadnax	Parent
X	Glenn Estacio	Pathfinder Team		Monique Hosley-Hyman	Parent
X	Amie Pugh	Pioneer Team	X	Birshari Cox	Parent
X	Stacy Palen	Explorer Team	X	Terrence Scarborough	Parent
X	Aaron Campbell	Dreamseeker Team	X	Audra Simpson	Parent
X	Cassie Ables	EC Teacher		Francelia Burwell	Parent
X	Brian Yarborough	Electives Teacher		Rachel Blouin	Parent Alternate
X	Jenny Umbarger	Support Faculty			

Others in attendance:

Anthony white—Administrative Intern

Kim Deck—PTA president

Julie Edmunds—outgoing SIT chair (will work with committee through the SIP process)

Laurie Brandenburg—Parent

Meeting was called to order at 2:52

Welcome and Introductions

Committee members participated in an icebreaker activity to greet each other. Ms. Edmunds served as committee chair for the meeting and thanked the outgoing members who were in attendance.

Overview of SIT:

Ms. Edmunds and Mr. Fuga led a discussion on the role of the School Improvement Team as a group to develop, evaluate, and monitor the school improvement plan. Members shared the following thoughts:

- Remember that we are representing the entire school community
- This is not the place for individual issues/concerns
- Think about what is best for Rogers-Herr
- Not micro manage small individual situations but provide guidance for big picture direction items
- Goal this year is to ensure that the work we do on this committee is communicated regularly with rest of faculty and other stakeholders to improve connection
- Come to the table with a desire to look for solutions rather than just sounding board for what is not working

The committee agreed upon the following ground rules:

- We represent the entire school, and represent the School Improvement Plan to the school
- Be solution-oriented
- Agree to disagree
- Be open-minded and listen respectfully
- Don't take things personally
- Don't dominate
- Be transparent—no hidden agendas
- Start on time, end on time

Election of new chair, secretary

Birshari Cox and Amy Scott are willing to serve as co-chairs of the committee. Ms. Edmunds will send out a message to all members, ensuring those not present have an opportunity to consider the role as well. The committee will elect a new chair at the next meeting. The committee unanimously voted to have Jenny Umbarger serve as secretary and Glenn Estacio to serve as timekeeper.

School Improvement Plan

Ms. Edmunds recapped the discussion from last year of differentiation, assessment, and rigor, which need to be integrated into this year's SIP goals and strategies.

The committee reviewed and last year's plan and it was suggested that we identify our four overarching goals as follows:

- Reading and writing literacy
- Quantitative literacy—understanding the language of numbers and how they communicate what they represent
- Technological literacy—how we are improving learning through the use of technology
- Positive school culture/climate—how are we defining this?

The concern was raised that there is not a student voice on the committee, so the school culture/climate goal will include a sub-goal of improving student voice (work on ways to incorporate student feedback through focus groups, student government, etc.).

The committee divided into work groups based on the four goals to develop this year's plan. Mr. Fuga will gather and organize information discussed in the group to develop a draft to be shared with committee members prior to our next meeting.

Wrap Up and Next Steps

Procedural questions about by-laws were addressed.

Next meeting: September 9, 2:45-4:30

Mr. Fuga will bring refreshments

The meeting was adjourned at 4:32