

School Improvement Team Meeting Minutes for October 10, 2011

Attendance:

X	Michael Fuga	Principal
X	Lance Scott	Assistant Principal
X	Kathleen Chalk	Voyagers Teacher
X	Lynn Chesnut	Navigators Teacher
X	Glenn Estacio	Pathfinders Teacher
X	Sarah Jamieson	Pioneers Teacher
X	Michael Bloom	Explorers Teacher
X	Samantha Barlow	Dreamseekers Teacher
X	Cassie Abels	EC Teacher
	Lois Hodge	School Counselor
X	Joanne Andrews	Electives Teacher
		Classified Staff Rep.

X	Jenny Umbarger	Support Faculty
X	Dov Rosenberg	Teacher-At-Large
	Monique Holsey-Hyman	Parent
X	Ann Rebeck	Parent
X	Julie Edmunds	Parent
	Tamara Coyne-Beasley	Parent
	Francelia Burwell	Parent
X	Ve'ga Swepson	Parent
	Kehinde Watford	Parent Alternate

Others in attendance:

David Stein— Education Partnership Coordinator, Duke Office of Community Affairs

Meeting was called to order at 3:18

Start-Ups: Outcomes One

- Announcements: Mr. Fuga will be joining the meeting shortly
- Minutes from the September meeting were approved with corrections

Desired Outcome Two: Establish SIT Co-chair

- Mr. Rosenberg was nominated to serve as the co-chair of the committee

Desired Outcome Three: SIT calendar meeting dates

- Committee voted favorably to accept the calendar as listed below; all meetings are 3:15-4:15 in the Media Center unless otherwise noted:
 - September 19 **SIP work session (2:45-4:30)**
 - October 10
 - November 7
 - December 12 **SIP work session (2:45-4:30)**
 - January 23
 - February 13
 - March 5 **SIP work session (2:45-4:30)**
 - April 23
 - May 7
 - June 11 **SIP work session (2:45-4:30)**

Desired Outcome Four: Update on SIP

- Committee reviewed the School Improvement Plan

- Question raised about role of Instructional Facilitator; Linda George will be invited to a meeting to share more information about her role
- Committee members will review SIP on their own and prior to each meeting to be prepared to discuss and update

Desired Outcome Five: Update/review of school vision statement

- Committee reviewed the vision ideas from the discussion that began last year
- Ms. Rebeck will consolidate suggestions to provide a couple of options from which Mr. Fuga can work with faculty/staff/SIP/students

Desired Outcome Six: Other areas of business (if time permits)

- Gallup Student Poll
 - Mr. Rosenberg shared the results from last year’s Gallup Student Poll; 7th grade students will be taking this later in the month
 - Committee discussed the results and identified concerns
 - Ms. Rebeck and Mr. Rosenberg will look at the survey questions and work to identify areas that we need to address further and develop an informational flyer to share with families
 - Ms. Andrews will share results with the PBIS committee to determine how they can use the data as they plan for the year
- Ms. Rebeck solicited feedback from the committee in order to develop an agreement circle; the following items were discussed:
 - Focus on one topic/theme in-depth per meeting
 - Materials and knowledge of focus area(s) as far in advance as possible
 - Regularly revisit the SIP; perhaps focus on one priority goal per meeting, in relation to the theme
 - Start and end on time
 - Snacks
 - Continue using nametags

Meeting adjourned at 4:20

Next meeting: Monday, November 7, 3:15-4:15

Meeting Evaluation:

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<ul style="list-style-type: none"> ● Keeping the meeting moving ● Starting and ending on time ● Name tags 	<ul style="list-style-type: none"> ● Not enough hard copies ● Utilize projector