

Rogers-Herr Year Round Middle School

PTA Executive Board Meeting

Monday, January 14, 2013 6:30 pm

Location: Media Center

The meeting was called to order at 6:40pm by President, Kim Deck. In attendance: Kim Deck-President, Sharon Walker-VP, Nichelle Perry-Fundraising, and Anjanette Wiggins-Treasurer.

President's points: Kim was very pleased with the Showcase we hosted December 11, 2012. There was a great turnout both from the teachers and students; 15 different organizations were represented and about 5 others had displays available. Combining the event with the concert was a good idea and inviting feeder schools from the community was also a benefit. Would like to see it offered a bit earlier in the year if possible. Kim also discussed the option of hosting the school dance on February 15, 2013. We agreed that it is a great way to raise money for the PTA and agreed to host and request donations for concessions. It is a good habit for someone other than the treasurer to review bank statements, and if anyone collects membership forms, the form needs to be given to the person tracking membership numbers. We received a thank you note from the Dreamseekers team for the breakfast hosted in December.

Treasurer's Treasures: There was clarification regarding a note from Kim and email from Sarah regarding hoodie orders. Ms. Stevens requested money towards gift cards for the Geo Bee and Kim agreed to 50.00 dollars from the President's line item. Three gift cards were purchased: \$30.00, \$15.00 and \$5.00 increments. Since there was only one winner for the Geo Bee, the last two cards respectively will go to Mr. Rosenberg for the Spelling Bee winners. There is a "Check Request Form" that we need to use for reimbursements, as well as a document to note money collected and received. We need to get in the habit of using these forms as a control process for documenting financial transactions. We also received checks from the IRS and Box Top contributions. Kim requested that the budget be distributed to executive committee members once these funds have been deposited

The SunTrust location at Harris Teeter will close March 22, 2013, and we will need to go to Sutton Station for our business.

Membership: We currently have 137 members and we are in good standing with the state office in terms of reporting our members and dues are paid.

Wellness: Discussed a basketball game between teachers and students and this will probably occur in March 2013.

Fundraising: Discussed options for the spring – raffle tickets for gas or groceries; dining out night; Boost; penny war type event.

Cool Cash: The competition will begin soon.

Hospitality: There was no formal report.

Communications: There was no formal report.

Next Executive Board Meeting: February 4, 2013 @ 6:30 PM (Media Center)

Next General Body Meeting: February 11, 2013.

Respectfully Submitted,
Sharon Walker